

85-0171/2



Deputy Director
for Administration

DDA 85-0171/3

DDA REGISTRY

FILE: 18-4

18 January 1985

NOTE FOR: Executive Director
SUBJECT: CT Training Program

DD/A REGISTRY

FILE:

Jim:

The attached is a summary (not very
short) of the CT program per your AIM
request.



Harry

Att

DDA/HEFitzwater:kmg(18 Jan 85)
Distribution:

- Orig - EXDIR w/att & ref
- 1 - ER w/att & ref
- 1 - DDA Subj w/att & ref
- 1 - DDA Chrono
- 1 - HEF Chrono

Att: DDA 85-0171/2

Ref: DDA 85-0171

SECRET

DD/A Registr.

85-0171/2

FOIA DISCLOSURE
FILE: 18-4

18 January 1985

25X1

MEMORANDUM FOR: Harry E. Fitzwater

25X1

FROM:

SUBJECT: Career Trainee Training Program

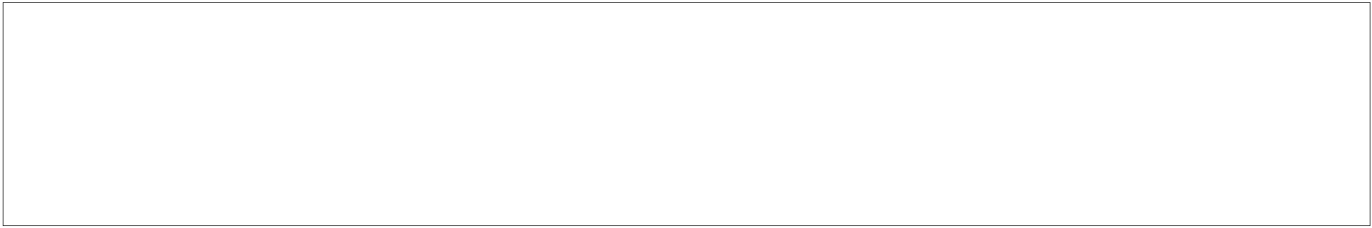
1. The next class of CTs will EOD on 15 April. They will all take the eight-week Career Trainee Development Course (CTDC) which introduces them to the Agency, the Intelligence Community and the Intelligence process. A listing of participation by directorate for the January 1985 course is attached as is a breakout of substantive issues covered in the course. The April course will be quite similar. Following the CTDC, all career trainees will

25X1

SECRET

SECRET

25X1



25X1

25X1

6. Changes to the program are inevitable due to course scheduling difficulties and instructor availability. In addition, the CTDC undergoes some "fine tuning" for each running. However, the only remaining change to bring the program in line with the desires of the ExCom is to institute the full 10 week for all CTs. This will happen for the first time for the CTs who EOD on 30 September 1985.

SECRET

ROUTING AND TRANSMITTAL SLIP		Date
18 JAN 1965		
TO: (Name, office symbol, room number, building, Agency/Post) 1. EO/DDA <i>(fyi)</i> 2. ADDA 3. DDA <i>(has seen - has # 1-6)</i> 4. 5.	Initials 	Date
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

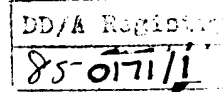
DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

Page Denied

Next 16 Page(s) In Document Denied

CONFIDENTIAL



1:14 PM -- 16 January 1985

25X1

Note To:

From: Harry E. Fitzwater

Subject: CT Training

18-4

25X1

please pass to D/OTE

The EXDIR has asked me to obtain the following: "a very shor summary explaining precisely what the next class of CT's will get in the way of preparation, other directorate exposure, etc? Would also like to know if any further changes will be made, implementing our excom decision a while ago, after this next running?"

Please return your reply by AIM.....Cheers!!!

CONFIDENTIAL

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. EO/DDA		<i>[Signature]</i> 16-1
2. ADDA		<i>[Signature]</i> 16-1 JAN 1995
3. DDA		<i>[Signature]</i> 16-1 JAN 1995
4. sent to OTE via AIM 1/16/85		
5.		
Action	File	Note and Return
Approval	For Clearance	For Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.205

85-0171

CONFIDENTIAL

5:46 PM -- 15 January 1985

25X1 Note To:

18-4

From: Harry E. Fitzwater

In Response To: Your NOTE, dated 15 January 1985,
CT Training

Will do.

Harry E. Fitzwater

CONFIDENTIAL